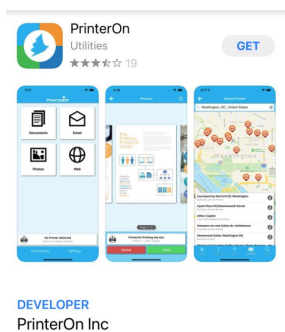




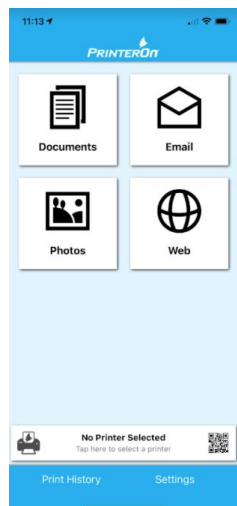
Printing Remotely from a cell phone

1. Download the PrinterOn app. Available either on iPhone or Android.
<https://www.printeron.com/printing-apps.html>



2. **Two ways to print within the PrinterOn app or from another App.**
 - a. **Print from within the PrinterOn app:**

Open the PrinterOn App on your phone and pick the type of document you want printed. For example “Documents” for a document on your phone, “Web” if you want to bring up a web page to print etc. You will have to give the application permission to access the document.



Once you have the selected what you want printed, chose the print icon on the top right of the page then continue on to next step below. Here is an example printing the weather.com site.

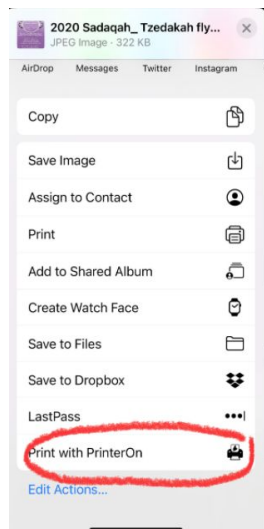


b. Print from another app (like email):

For example open an attachment from email and click on the share icon:



You can then scroll down and pick PrinterOn app.

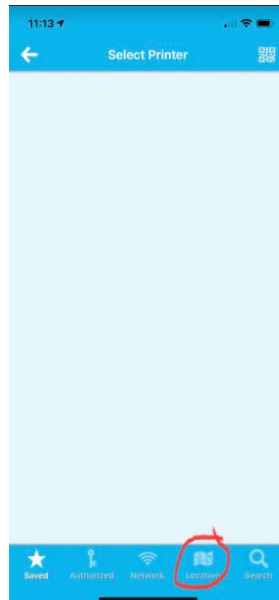
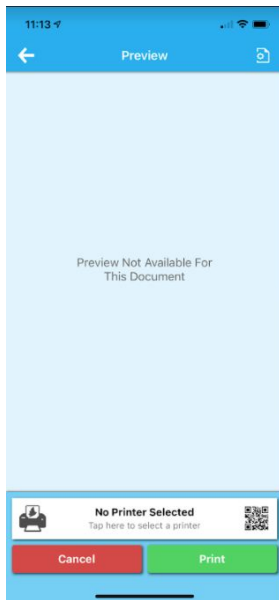


3. On the next page: **if this is your first time printing** you will be asked to select a printer. Click on the “No printer selected” icon. And then choose location and put in the address of the Library.



MAPLEWOOD
LIBRARY
OPEN FOR ALL

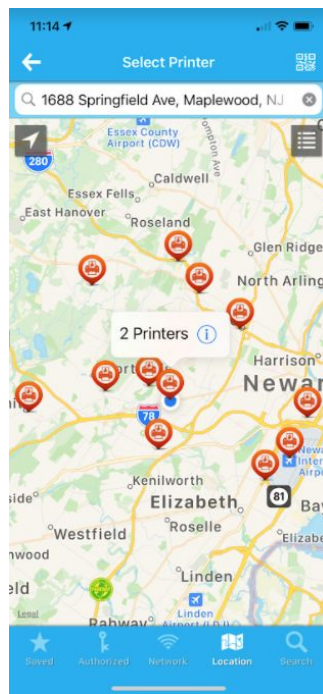
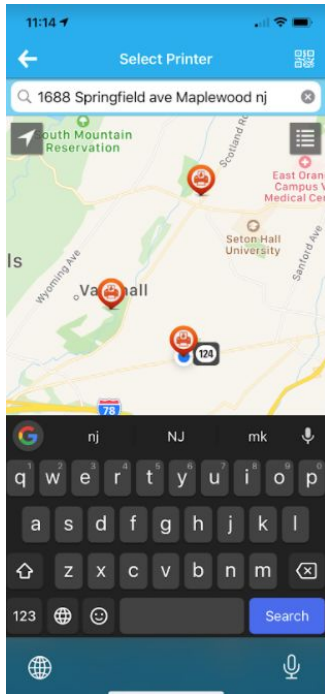
Main: 51 Baker St Maplewood, NJ or Hilton: 1688 Springfield Ave Maplewood. If this is not your first time printing you can use the same printer that was used last time, or pick a new one.



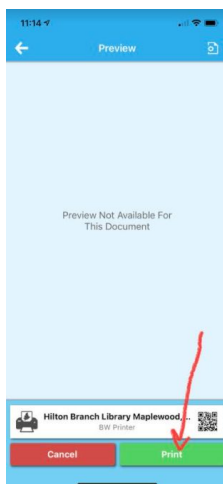
4. Click on the printer icon representing the location you want, it will indicate if there are 2 printers, and you can pick the one you want (B&W, or color).



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5. Once you have selected the printer – you can print your document. You will be asked for a **login id**. Please enter your name this will identify your print job, it is only used to id your job when at the library. You can look at print history to see its status.



6. Come to the library, the staff will release your print job and print out your document.